

Enrolling in a Rowan University Computer Science Designated course without having fulfilled Prerequisite or Corequisite course.

The Pre/Corequisite structure of the curricula of the Bachelor of Science in Computer Science and the Bachelor of Arts in Computing & Informatics is to ensure proper pedagogy and strong development of students' understanding, while also providing the necessary skillset required to move through the advanced levels. For this reason, the Rowan University Department of Computer Science **strongly discourages** enrolling in courses without having satisfied the necessary prerequisite or corequisite courses.

If a student wishes to enroll in a course without having satisfied the necessary prerequisite or corequisite courses to receive credit for a Computer Science or Computing & Informatics Required Major Elective or Major Restricted Elective, a student *may* receive approval after completing the following steps (this process should be completed **at the latest**, 30 days prior to the start of the intended course):

1. Have completed at least 12 letter-graded credit hours at Rowan University prior to beginning of target semester and a minimum of 6 letter-graded credit hours in Major Required Computer Science or Computing & Informatics courses.
2. Possess a Computer Science/Computing & Informatics GPA of 3.5 or greater and a Rowan University GPA of 3.5 or greater.
3. Find targeted course once schedule is made available.
4. Identify prerequisite or corequisite courses to be overridden.
5. Provide a written rationale for the enrollment (½ page) and email to csadvising@rowan.edu.
6. Schedule an RSN appointment with Major Academic Advisor.
7. Complete the following: https://sites.rowan.edu/registrar/_docs/pre-requisite-waiver.pdf
8. Discuss course, rationale, and form with academic advisor during appointment.
9. If approved by the advisor, the Academic Advisor will alert the instructor of the inquiry. The student will then make an appointment with the instructor of the targeted course. (please note that Advisor's alert will NOT guarantee approval by instructor, only consideration)
10. Discuss course, rationale, and approval form with Instructor.
11. If approved, Instructor must sign form.
12. Inform Academic Advisor through csadvising@rowan.edu.
13. Submit form to Computer Science Department Secretary to get approval and signature from the Department Head.
14. Monitor email for registration approval.
15. Register for course.
 - Failure to complete all of these steps will result in override NOT being granted.
 - Only two total approvals granted during student's tenure at Rowan University.
 - If student is unable to complete targeted course without satisfying grade, another waiver will not be granted for the same course. Student will be required to satisfy the necessary pre/corequisites prior to reenrollment.