

Taking a Mathematics Course for the THIRD Time, (23-September-2017)

To take a Mathematics course for the third time will require a short interview with the Chair/Head of the Department of Mathematics. **Before** the interview, you will need to do the following:

- A. Prepare a written "Petition" that, **in three separate paragraphs**,
- 1) **briefly*** explains what happened to keep you from successfully completing the course the **first time**,
 - 2) **briefly*** explains what happened to keep you from successfully completing the course the **second time**, and
 - 3) explains **in some detail** what you are going to do **differently** the third time around to ensure that the third time that you take the course is successful.

Consider consulting with your advisor for help in writing the Petition.

- B. Meet with your advisor, showing him/her the Petition. Have him/her **directly** e-mail the Head ("chair") of Mathematics (whittinghill@rowan.edu), stating that the s/he has talked to you about this plan, and that s/he endorses it. [**If you are a dual major** with Education and Mathematics (say), you will need to have **BOTH** advisors e-mail the Chair of Mathematics.]
- C. Schedule a meeting with the Chair/Head, where you discuss the Petition. Sending him/her the petition in advance will speed up the process.

To the student: the intent of this process is to have you think **hard** about what really went wrong each time, and to think hard about what you can do to fix the issues that got in your way before, and to make this third, and last time, successful. Then to write a Petition that makes your advisor and the Chair/Head believe that you are indeed making a **serious** commitment to succeed, and that you are **ready**. ALSO, getting your advisor to vouch for you means that you owe him/her a good effort as well.

To the Advisor: what I really need from you is an e-mail that tells me that the student is **ready** to succeed in this third and last attempt. Of course, the student needs the course for their major, and generally, the student thinks that s/he is ready to take it again. But if anyone can talk to the student and determine that they are truly **ready** to succeed, it is you. If you do not think that the student is ready, then advise them on what s/he should do first, so that they will be ready at a later date. After all, you are vouching for him/her.

*You should fully, but efficiently, describe the major events/things that interfered with your successful completion of the course.